

Building Sustainable Relationships between the ISI, CBO, & AA through M2M			
Phase	Overview	Areas of focus	Supporting actions can include...
Phase 1: Building (This phase takes place during year 1 of M2M programming)	The ISI initiates and intentionally supports the growth of relationships individually with CBOs & AAs, as well as between the two parties	Develop and support a relationship with the CBOs	<ul style="list-style-type: none"> Recruit CBOs that can support the program mission Set program expectations/requirements Create regular touch points with CBO to discuss logistics, content, evaluation, participation/attendance, etc. Develop relationship of working trust. Safe/honest relationship for feedback/troubleshooting Schedule AAs at requested events requested by CBOs Involve CBO in training development & activity selection to ensure meeting CBO needs
		Develop and support a relationship with the AAs	<ul style="list-style-type: none"> Recruit AAs that can support the program mission Set program expectations/requirements Create regular touch points with AA to discuss logistics, content, etc. Develop relationship of working trust. Safe/honest relationship for feedback/troubleshooting Schedule AAs at events as requested by CBOs Provide ongoing facilitation support, to ensure comfortability leading activities with youth and families Provide incentives such as T-shirts, food at trainings, networking opportunities, etc.
		Develop and support a relationship between CBOs & AAs	<ul style="list-style-type: none"> Initiate introductions between CBOs and AAs Set expectations for working together Be physically present at the first event AAs attend at CBO Facilitate & mediate conversation between CBOs and AAs, having separate conversations to address challenges as necessary Create culture of feedback, reflection, & constant improvement Invite CBO & AA to share feedback privately, so ISI can address any sensitive challenges Host additional opportunities for CBOs and AAs to meet informally or outside of M2M events Collect and communicate needs of each party

<p>Phase 2: Managing</p> <p>(This phase takes place during years 2 & 3 of M2M programming for Cohort 1, year 2 for Cohort 3)</p>	<p>ISI actively performs ongoing maintenance of individual relationships, as well as between the two parties, laying the foundation for a relationship independent of the ISI.</p>	<p>Maintain a relationship with the CBOs</p>	<ul style="list-style-type: none"> Continue to actively manage the relationship with the CBO, utilizing the above supporting actions
		<p>Maintain a relationship with the AAs</p>	<ul style="list-style-type: none"> Continue to actively manage the relationship with the AA, utilizing the above supporting actions
		<p>Develop and support a relationship between CBOs & AAs, laying the foundation for a relationship independent of the ISI.</p>	<ul style="list-style-type: none"> Encourage CBOs and AAs to add each other to mailing lists, as applicable. Continue to initiate & facilitate conversations between CBOs & AAs, creating space to share feedback & work through challenges. Encourage CBOs and AAs to have multiple contacts, in case of turn over. Encourage CBOs and AAs to acknowledge each other in online spaces such as affiliates page of website, in social media posts, etc. Closing action: Send a “pass off email” that clearly states the project is over, and you hope the AA & CBO will continue to work together. <ul style="list-style-type: none"> Include tips on how to work together Clearly define role of ISI, if will stay involved Include suggestions for micro-grants to support continued programming, if applicable
<p>Phase 3: Independence</p> <p>(This phase takes place at the end of the M2M project.)</p>	<p>The CBO and AAs have a sustained working relationship after the project closes, independent of the ISI.</p>		<ul style="list-style-type: none"> CBO reaches out to AA to arrange programming at CBO events. Example: CBO has a neighborhood/family event, invites AA to attend to facilitate Moon viewing. AA reaches out to CBO to inquire about programming opportunities or to invite to other events. Example: AA is participating in a public Science Festival and encourages CBO to share information with their families. ISI has no defined role but could choose to continue relationship by <ul style="list-style-type: none"> Inviting CBOs & AAs to events Maintaining individual relationship with CBOs & AAs Seeking additional funding for collaborative projects